

GUIDELINES FOR SUBMISSION OF APPLICATION TO THE ERC

An Application to the ERC should consist of the following documents:

1. Application Form - Five (5) hard copies (Application forms can be downloaded below from NIMH website)
2. Research Proposal (Protocol) – 15 copies

Applicants have the option of submitting

Fifteen (15) hard copies of the detailed proposal

OR

Four (4) hard copies of the detailed proposal and eleven (11) copies of a single paged summary

3. Each detailed proposal should contain copies of the following documents in all three local languages (where relevant)
 - a. Participant Information Sheet
 - b. Consent Form
 - c. Questionnaires
 - d. Assent Form
 - e. Advertisement for Recruitment
4. CV of the Principal Investigator
5. Soft Copy of all documents in PDF format (CD/DVD)

For Postgraduate Researches only:

6. Letter of approval from Board of Study
7. Letter from supervisor

For researches done for academic purposes (Postgraduate or Undergraduate)

Please Note:

- ❑ Applications for academic purposes will be only considered if the institute is registered under the University Grants Commission of Sri Lanka
- ❑ Applications should accompany a letter from the supervisor
- ❑ Qualifications of the supervisor should be clearly mentioned in the application as well as in the said letter. (Preferably a CV should be attached)
- ❑ For Undergraduate researches the Supervisor's personal contact details should be included in the Participant Information Sheet
- ❑ Letter from Board of Study should be attached (compulsory for Postgraduate researchers)
- ❑ Submission of Research Proposals in Sinhala language are not encouraged but will be considered under certain circumstances (e.g. Undergraduate Researchers). However, a summary of the detailed proposal in English and English version of all forms and tools should be submitted for consideration

POST APPLICATION GUIDELINES:

All applicants who are successful in obtaining Ethical Approval from the ERC-NIMH, should submit a progress report or a final report to the ERC within one year of the date of approval.

(Updated: 13.2.20)